

Gateway Area Council Basement Meeting Space Guidelines

We are glad that your Pack / Troop / Post can utilize the basement space at the Gateway Area Council Scout Service Center for unit meetings / functions.

Some requests for both the Scout Service Center and Camp Decorah:

- All reservations should be made via: www.gatewayscouting.org/MeetingRental rather than phone/email.
- Those attending your meeting should be in good health and free of COVID19 symptoms. Please utilize the hand sanitizer and sanitizing wipes provided on the table in front of the door.
- While indoors all persons should wear masks. If a scout/adult has forgotten their mask some are available on the table in front of the door.
- Feel free to move anything around you would need to (tables, chairs, etc) as appropriate for your activity. There are folding chairs available in the far corner of the back room of the Scout Service Center. Please return all tables / chairs to where you found them.
- When finished with your meeting please turn the thermostat down to 50 degrees. Thermostat in basement is next to the door to the back room.
- Plan to pick a key up at the office either the day of your meeting or in the 1-2 days before. Key should be used to unlock and lock the front door.
- If your meeting has produced significant trash please take that with you. There is dumpster on the far edge of the parking lot adjacent to the railroad tracks.
- There is a projector available for your use, you should bring your own laptop though.
- When finished with the building please lock the front door and put the key through the mail slot.
- If using Camp Decorah – the preferred buildings are the Training Center or Hagerman Hall (depending on group size). With both buildings – please turn heat back down to 50 degrees when done; sweep if needed; and take garbage with you (preferred) or to the dumpster in front of Dahl Hall.
- For Camp Decorah buildings please pick up a key from the Scout Service Center or from the storm door of the white ranger house. Return key to Scout Service Center or to the front door of ranger house.

Contact information if you have a need while using a meeting location (call/text):

Zach Tomesch – 608-433-4449

Joe Carlson – 608-615-0298

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